



Position Title: SummerScape, Assistant Director
Department: Recreation
Reports to: Recreation Director
Salary: \$16.25 per hour
Other Requirements: Must work the full 7-8 weeks of the Summer

SummerScape Assistant Director

This position assists the SummerScape Director in a 6- 8 week summer program

The Assistant director reports to the SummerScape Director

There is a staff of 8 counselors, Director and Assistant Director on site.

The program usually handles 80 -- 100 children/day.

The program runs 30 -35 hrs/week for 6 - 8 weeks during the summer.

This program runs daily from 9 am - 3 pm, Monday through Friday, with a staff meeting on Thursdays after program hours. It is considered an outdoor program. We do however use a school building with indoor use for inclement weather. The program may spend one day/week on a field trip off site. (this has flexed during the pandemic).

The Assistant Director along with the entire staff is required to have First Aid and CPR training through the Recreation Dept. (if not already certified) and also go through program specific training.

Program involves, theme days, crafts, sports, water day, game days, field trips and more. The ideal applicant would have a background in physical education and would consider themselves active and energetic.

Applicant is expected to and be able to participate and supervise in all activities.

Applicants should have either a bachelor's degree or 2 years' experience in a related field with management experience.

If you are interested in this position, please submit your resume/application online to:

Jobs2@northreadingma.gov

Subject line: SummerScape 2022

Equal Opportunity Employer

Posted

Applications can be found at- <http://www.northreadingma.gov/human-resources/pages/job-opportunities>